

**RSU 54/MSAD 54**

**Meeting of Board of Directors  
December 7, 2017, 7:00 p.m.  
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on December 7, 2017, at 7:00 p.m. at Skowhegan Area Middle School. Maryellen Charles\* and Theresa Howard\* were absent.

\*excused

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.  
Flag Salute followed.

2. Good News and Recognitions

Canaan Elementary School Principal, Steve Swindells, introduced Karissa Porter and students to the Board, who shared their published and edited book *The ABC's of Canaan Elementary School*.

3. Approval of the Minutes – 11/16/17

**ON A MOTION BY Richard Irwin, seconded by Jean Franklin, the Board  
voted to approve the minutes of the Board of Directors' meetings of  
11/16/17. (953 yes)**

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of intent to retire in June 2018 from Louise Tessier, Kindergarten Teacher at Canaan Elementary School.

The Superintendent acknowledged and accepted a letter of resignation from Cynthia Chillington, Ed Tech at Bloomfield Elementary School.

b. School Personnel

There were no school personnel who wished to speak.

c. Visitors – No visitors wished to speak.

5. Committee Reports

a. Personnel Committee – 11/16/17

**ON A MOTION BY Heidi Chartrand, seconded by Amy Rouse, the Board voted to accept the minutes of the Personnel Committee meeting of 11/16/17 into the public record. (953 yes)**

Peggy Lovejoy, Committee Vice-Chair, reviewed the minutes. There were no recommendations.

b. Support Services Committee – 11/21/17

**ON A MOTION BY Jennifer Poirier, seconded by Goff French, the Board voted to accept the minutes of the Support Services Committee meeting of 11/21/17 into the public record. (953 yes)**

Jennifer Poirier, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

A MOTION WAS MADE BY Jean Franklin, seconded by Amy Rouse, to approve installation of a 20kW generator at a cost not to exceed \$13,000.

FOLLOWING DISCUSSION, a motion was made to amend the original motion:

**ON A MOTION BY Jean Franklin, seconded by Heidi Chartrand the Board voted to amend the motion to remove the reference of a “20kW generator” to “a generator of adequate size”. (953 yes)**

**ON A MOTION BY Jean Franklin, seconded by Amy Rouse, the Board voted to approve the installation of a generator of adequate size at a cost not to exceed \$13,000. (953 yes)**

6. Superintendent's Report

a. Vacancies, nominations, recommendations

**ON A MOTION BY Jennifer Poirier, seconded by Goff French, the Board voted to approve nominations page one. (953 yes)**

b. Report on Assessment Payments to Date

The Superintendent shared that as of December 7, 2017, Canaan, Cornville, Mercer, Norridgewock and Smithfield were current on their monthly assessments, with December due on the 20<sup>th</sup>. Skowhegan was outstanding for November and December.

c. Other

The Superintendent shared the following information:

- The district enrollment as of 12/7/17 was 2,470 (last report-2,478)
- The 2018-2019 Budget Schedule will be shared at the next Board meeting.
- Memorial Plaque for Don Finley is finished and planning is underway for a dedication ceremony.
- An Emergency Shelter meeting was held on November 21<sup>st</sup> regarding the future use of the Mill Stream Elementary as an emergency shelter. The meeting provided a clearer understanding for all involved.
- The Dedication of the Donald Finley Gymnasium will be held prior to the 7:00 basketball game on December 29<sup>th</sup>. Announcements will be posted with details of the dedication.
- The Personnel Committee will meet to review the Superintendent's Professional Assessment on December 21<sup>st</sup>, prior to the next Board meeting.

The Superintendent requested the Board's approval of an anonymous donation of funds to purchase 10 IPADS to the Canaan Elementary School.

**ON A MOTION BY Peggy Lovejoy, seconded by Jean Franklin, the Board voted to accept the anonymous donation of funds to purchase 10 IPADS for the Canaan Elementary School. (953 yes)**

7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent updated the Board on various activities taking place in our schools.

The Support Services Manager shared that in the continued effort to reduce potential risk loss in the District, Insurance Safety Inspections have been taking place in our schools.

An ad will be posted in the Morning Sentinel for five old school buses we are accepting bids for.

8. Old and Unfinished Business

No old and unfinished business was discussed.

9. Introduction of New Business not listed on the Agenda

The Chair acknowledged the several teachers present at the Board meeting and commended them for the high standard of respect held and their interest is appreciated.

10. Executive Session – Negotiations Update

**ON A MOTION BY Jean Franklin, seconded by Lynda Quinn, the Board voted to enter into executive session at 7:43 pm to discuss negotiations update. (953 yes)**

The Board returned to regular session at 8:30 pm.

11. Adjournment

The meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools