

**Meeting of Board of Directors
December 5, 2024, 7:00 p.m.
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on December 5, 2024, at 7:00 p.m. at Skowhegan Area Middle School Cafeteria.

ATTENDANCE BOARD MEMBERS (811 present, 188 absent):

Mark Bedard (Skow-53) PRESENT	Samantha Delorie* (Norr-46) ABSENT
Sarah Bunker (Mercer-16) PRESENT	Jean Franklin* (Canaan-43) ABSENT
Janet Burrill (Canaan-43) PRESENT	Janice Malek* (Norr-46) ABSENT
Jeannie Conley (Skow-53) PRESENT	Timothy Williams* (Skow-53) ABSENT
Valerie Coulombe (Norr-46) PRESENT	
Karyn Curran (Skow-53) PRESENT	
Lauren Fox (Mercer-16) PRESENT	
Tanya Groce (Skow-53) PRESENT	
Daniel Frey (Smith-27) PRESENT	
Theresa Howard (Corn-30) PRESENT	
Michelle Kelso (Skow-53) PRESENT	
Desiree Libby (Norr-46) PRESENT	
Peggy Lovejoy (Skow-53) PRESENT	*Excused
Michael Lambke (Skow-53) PRESENT	
Julian Payne (Corn-30) PRESENT	
Lynda Quinn (Skow-53) PRESENT	
Amy Rouse (Skow-53) PRESENT	
Sara Smith (Skow-53) PRESENT	
Michelle Taylor (Smith-27) PRESENT	

Olivia Huff – Student Representative

1. Call to Order
 - a. Flag Salute – 7:00pm
2. Good News and Recognitions – Canaan Elementary Grade 3 Salmon Project

Grade 3 Teachers, Jessica Fitzgerald and Jennifer Noyes, shared a presentation of the Salmon Project at Canaan Elementary School.

3. Approval of Minutes – 11/21/24

ON A MOTION BY Sara Smith, seconded by Michelle Taylor, the Board voted to accept the minutes of the Board of Directors meeting of 11/21/24 into the public record. (811 yes)

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of intent to retire from the following:

- Glen Hines, Custodian at North Elementary School, effective June 2025.
- Mark Mercier, Custodian at Mill Stream Elementary School, effective January 2025.

b. School Personnel

There were no school personnel who wished to speak.

c. Visitors

There were no visitors who wished to speak.

5. Committee Reports

a. Personnel Committee – 11/21/24

ON A MOTION BY Theresa Howard, seconded by Sarah Bunker, the Board voted to accept the minutes of the Personnel Committee meeting of 11/21/24 into the public record. (811 yes)

Theresa Howard, Committee Chair, reviewed the minutes. There were no recommendations.

6. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Tanya Groce, seconded by Theresa Howard, the Board voted to approve nominations page one. (811)

b. Report on Assessment Payments to Date

Superintendent Moody shared that as of December 5, 2024, Canaan, Mercer, Norridgewock, Skowhegan and Smithfield were current on their monthly assessments, with December due on the 20th. Cornville was outstanding for November and December. Assessments are due on the 20th of each month.

c. Update on New School Construction Building Project

Superintendent Moody shared that he and Myla are working to push the building contractor to allow small group facilitated tours over the next few months.

Admin will be hosting the December 18th Parent Advisory Zoom meeting from the new building for a virtual tour.

The next Building Committee meeting is scheduled for 6:00 pm on 12/11; the Percent for Art committee meeting is set for 10:30 am on 12/11.

d. Budget Update

Superintendent Moody shared that he will be sending an email to staff soon, likely tomorrow, informing them that other than necessary programmatic spending, all additional spending will be frozen for the remainder of the school year.

e. Other

Superintendent Moody reminded the Board that the Holiday Gathering will be on 12/19 at 6:30 pm, prior to the Board meeting. There will be an ugly sweater.

Superintendent Moody reported out on the first Dine and Discuss with staff from across the district who will be moving into the new Margaret Chase Smith Community School in the fall of 2025. The building administrators, Myla Kreider, Deidre Mitchell, Christy Johnson and Erin Madore were joined by Kasey Purrington who provided staff with a great meal, information on the new school, and some fun activities. The next Dine and Discuss is scheduled for the new year.

Superintendent Moody shared that following feedback, it's time for a review of the District's Mission, Vision and Guiding Beliefs is needed. A process of receiving feedback from stakeholders, parents, students, staff and community members to update the Guiding Beliefs, which was drafted in 1994, will be the focus.

Superintendent Moody reminded the Board to complete his annual evaluation. The goal is 100% participation; please have your evaluations in by the next board meeting. If you need a paper copy Tina can provide you with one. The Confidential Evaluations go to Theresa Howard directly.

7. Assistant Superintendent and Support Services Manager

Assistant Superintendent Hatch echoed the Dine and Discuss with staff on the new school construction mentioned in Superintendent Moody's report.

Jessica Brown, Assistant Support Services Manager, reported that all is well in Support Services, including no complaints received on the recent storm and snow removal.

8. Old and Unfinished Business

The Board Chair passed out two letters with the Board.

9. Introduction of New Business not listed on the Agenda

There was no introduction of new business not listed on the agenda.

10. Adjournment

The meeting adjourned at 8:04pm

Respectfully Submitted,

Jonathan Moody, Superintendent of Schools